

**FRASER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Monday, July 11, 2022**

**MINUTES**

The Regular Meeting of the Fraser Board of Education of Monday, July 11, 2022 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026.

Board Members Present:                Scott Wallace, President  
   Todd Koch, Vice President  
   Robyn Norbeck, Treasurer  
   Daniel Stawinski, Trustee  
   Autumn Ochoa, Trustee

Board Member Absent:                Linda Corbat, Secretary

Also Present:                            Carrie Wozniak, Superintendent  
   Kerry Terman, Assistant Superintendent for Human  
   Resources & Title IX Director  
   Sara Delgado, Director of Elementary Education  
   Charlene Barla, Director of Secondary Education  
   Andrea Agrusa, Business Manager  
   Daniel Waters, Operations & Maintenance  
   Jane Sturgell, Special Education Director  
   Kristin Ledford, Director of Communications

Meeting called to order by Scott Wallace, President at 7:02 p.m.  
The pledge of allegiance was conducted.

**Amendment of Agenda:**

**Approval of Minutes:**

Corrections:

Motion by Todd Koch, supported by Robyn Norbeck to approve the Minutes of the Budget Workshop Meeting of June 23, 2022.

Ayes: All                            Nays: None                            Motion Carried.

Corrections:

Motion by Autumn Ochoa, supported by Robyn Norbeck to approve the Minutes of the Budget Hearing Meeting of June 27, 2022.

Ayes: All                            Nays: None                            Motion Carried

Corrections:

Motion by Todd Koch, supported by Robyn Norbeck to approve the Minutes of the Regular Meeting of June 27, 2022.

Ayes: All                            Nays: None                            Motion Carried

**Operations & Maintenance Department Status Report:**

Mr. Waters reported the summer cleaning is about halfway complete. He also provided an update on the flooding in the Eisenhower playground.

**Correspondence:** none.

**Superintendent's Report:**

Dr. Wozniak shared that the district will host a job fair on July 19. She also gave an update on summer programming.

**Citizen: Agenda Items:****Old Business:**

Human Resources Report.

Retirement:

Motion by Todd Koch, supported by Dan Stawinski to approve the following retirement and commend him for his years of service to the district.

Vito Saputo

Custodian / Emerson Elementary

Effective: July 30, 2022

Since: October 19, 1990

Ayes: All

Nays: None

Motion Carried.

Request for Leave of Absence:

Motion by Autumn Ochoa, supported by Robyn Norbeck to approve a Leave of Absence for the 2022-2023 school year under the provisions of the collective bargaining agreement for:

Jennifer Kelley (Principal / Eisenhower Elementary)

Hire Date: September 4, 2012

August 2022 – August 2023

Ayes: All

Nays: None

Motion Carried.

Approval to Adopt Resolution regarding the School Bond Loan Fund.

Motion by Todd Koch, supported by Autumn Ochoa to adopt the resolution authorizing our participation in the School Loan Revolving Fund and authorize the Business Manager to execute any and all documents needed to apply for and close the loan as recommended.

Ayes: All

Nays: None

Motion Carried.

**Approval of Financial Transactions:**

Bills:

Motion by Robyn Norbeck, supported by Dan Stawinski that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

General Fund	\$7,473,976.53
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Debt Retirement Funds	-0-
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Capital Projects Fund	\$1,590,147.71
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Total	\$9,064,124.24
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Ayes: All

Nays: None

Motion Carried.

**Committee Reports:** Carrie recapped the Drive One opportunity for the rest of the board.

**Citizen: Non-Agenda Items:****Miscellaneous Business:**

Schedule of Activities.

The board decided to host interviews for the trustee vacancy on Tuesday, July 19 at 6 p.m.

**Adjournment:**

Motion by Todd Koch, supported by Dan Stawinski to adjourn at 7:44 p.m.

Ayes: All

Nays: None

Motion Carried

**These Minutes were approved by the Fraser Board of Education at their Regular Meeting of August 8, 2022 and are to be filed in the Permanent Minute Book.**

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Linda Corbat, Secretary